

CONSTITUTION/RULES & REGULATIONS/BYE-LAWS

1. **Name of the Society** :Society for Vector Ecology
2. **Address of the Society**:ICMR- National Institute of Malaria Research, Field Station, DHS Building, Campal, Panaji, Goa- 403 001
3. **Area of operation**: Within the territory of India
4. **Financial Year**:1stJanuary to 31stDecember of every year.
5. **Members their provision, Admission and Appointment**:
 - A member should be citizen of India.
 - Any member above the age of eighteen (18) is eligible for membership.
 - Researchers working on various disciplines of vectors and vector-borne diseases emphasizing vector/disease ecology, epidemiology, and management on a global basis.
 - Rights for the appointments of the new members will be reserved with the local executive committee members by charging necessary fees along with the membership form provided by the society.
6. **Types of Members** : a) Regular Members b) Retired Members c) Student Membership d) Sustaining Membership e)Institutional Subscription
7. **Removal of Members**:
 - If a member is found defaulter, committee members will take necessary action to remove the same member from the committee.
 - If a member remains absent without any reason continuously for more than three consecutive General Body Meetings.
8. **General Body Meeting and their rights**:
 - General body meeting will be held every year. If necessary emergency meeting/Special General Body Meeting will be held by immediate notice through e-mails.
 - Members have the right to give advice or their ideas in the general body meeting.
9. **Quorum & Notice**:

- A simple majority of the members of the Board and Committees will constitute a quorum.
- The quorum for the Annual Business Meeting will be 2/3rd of the voting members.
- The notification of Special and Regional Meetings and other items of interest to Society members will include the meeting date, location, and description of tentative agenda.
- The date, location, and agenda of Special and Regional meetings will be published in the Newsletter or by a special notification on the ‘SOVE’ website. A notice of a meeting will be forwarded to interested members at least 15 days before a meeting is to be convened

10. Special General Body Meeting/ Extra Ordinary Meeting:

- Extra-ordinary/ Special General Body Meeting will be called if necessary in emergency.
- Extra-ordinary/ Special General Body Meeting will be held with 15 days prior intimation by circulating e-mails.

11. Managing Committee/Body:

Sr. No.	Designation
1.	President/Director
2.	Treasurer
3.	Secretary
4.	Member
5.	Member
6.	Member
7.	Member

12. Tenure of Managing Committee and its election:

- The tenure of Managing Committee is two years and Election will be held by secret ballot paper or raising of hands.

13. Functions of Managing Committee/Office Bearers: a) President b) Secretary c) Treasurer

a) President/Director:

- The President will serve as the Chairperson of the Board with all powers commensurate with the office.
- The President may call meetings of the Board, appoint (in consultation and approval of the Board) committee chairpersons and members, execute with the Executive Director legal and fiscal matters of the Society, and serve as an Ex-Officio member on all committees with the exception of the nominating committee.

b) Secretary:

- To maintain all the official documents of the society
- To keep all the records of the meetings and functions of the resolution passed by the committee.
- To arrange meetings and inform the members about the meetings
- To bring to the notice of the President/Director about any problems in the working of the society.

c) Treasurer:

- To collect the membership fees
- To deposit all the amount in the bank, receipts from different sources.
- To keep regular updates of the accounts.
- To spend required amount sanctioned by the managing committee for any activities.

14. Meeting of Managing Committee:

- Managing Committee shall meet once in a month.
- If necessary emergency meeting will be held by immediate notice through e-mails or phone calls.

15. Election:

- Managing Committee will be elected by the registered members only.
- Managing Committee will be of 7 members only.

- Managing Committee is of President, Secretary, Treasurer and local executive body members
- Managing Committee will be elected once in two years by secret ballot paper/raising of hands.

16. Vacancies in Managing Committee (Co-option):

- If managing committee member resigns during working period, the election will be conducted for the same post.
- If at any time a vacancy is created in the managing committee, the Managing Committee shall have the power to make necessary arrangement by co-opting a member from general body for the remaining period, provided that if any such vacancy occurs in the Managing committee.

17. Contribution/Donations, Gifts to Society:

- To raise funds through donations, grantsetc. from various national and international agencies or private bodies etc.

18. Bank Account:

- The Bank account of the society will be opened as ‘Society for Vector Ecology’. The said account has to be opened in any nationalized bank.
- Bank Account will be operated by the any two of the office bearers (Director, Secretary, and Treasurer).
- 31st March of the respective year will be the financial year.

19. Amendments: Any alteration / Additions to Memorandum of Association will be carried out in accordance with Section 12 and 12(A) of The Societies Registration Act, 1860.

- No amendments to the memorandum of the association/Rules and Regulations will be made, which may prove to the repugnant to the provision of section 2(15), 11, 12, & 13 and 80G of the Income Tax Act, 1961, as amended from time to time. Further no amendment will be carried out without the prior approval of the Commissioner of Income Tax. The bye-laws of the society shall be repealed, altered or rescinded by 3/4th majority of the members

present at the Annual General Body Meeting and in confirmatory of Society Registration Act, 1860.

20. **Dissolution:** If it resolves to dissolve the society, the dissolution provision under Section 13 and 14 of Societies Registration Act, 1860 shall be adopted.

- In the event of dissolution or winding of Society, the asset remaining as on the date of dissolution under no circumstances be distributed among member of managing committee/Government body but the same will be transferred to another society whose objects are similar to those of this society and which is duly registered under Societies Registration Act & enjoys recognition under Section 80G of the Income Tax Act, 1961 as amendment from time to time.
- A Special notice should be given and the General Body Meeting has to be called and minimum 3/5th members of the total members must vote in favor of the motion. Then only society will be dissolved keeping in view provision of the Societies Registration Act, 1860.